



Tips For Entering the Google Meet

For a Class Meeting:

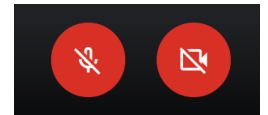


1. Only use the link during the times your teacher posted on Schoology. Join the meeting on time.

2. Make sure you are using Google Chrome.



3. When you enter the meeting, you **must** mute your microphone and turn your camera **off**. Your teacher will tell you if you can turn them on.



4. Next, Click "Join Now."

Join now

5. If you log on and do not see the teacher there, wait a few moments for the teacher to begin the meeting.

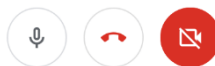
During the Google Meet:

1. Be prepared to actively listen and answer questions.

2. If you have a question, type ? symbol in the chat box. Your teacher will let you know when you can ask your question.



3. Do not unmute your microphone until your teacher asks you to do so.



4. After you have asked your question, mute your microphone.



5. When the meeting is over, hang up to leave the meeting.

